

**Employer – Robertsons**

**Vacancy – Gate Person**

**Working pattern and contracted hours – up to 30 hpw**

**Number of vacancies – 1**

### **Job Summary**

Robertsons are one of the largest family run Construction, infrastructure and support service businesses in the UK.

Our purpose is to assure a sustainable future. It's why we are a climate positive company and have ambitious environmental and social targets for the benefit of our people, our partners and our planet.

We have a great opportunity to work at our Site Office in Hebburn – being the face of our site, managing visitors and deliveries.

#### **Duties & Responsibilities:**

- Assist the Site team
- Manage visitors
- Manage deliveries
- Updating system logs
- It can be a busy site – so flexibility with duties

The Robertson Way reflects how our strong principles have helped us grow into the thriving, modern organisation we are today. It encompasses our defined organisational purpose, vision and five principles that act as our shared values. We have five guiding principles which are the touchstone for how each of us goes about our business every day.

The postholder will always be expected to demonstrate behaviours aligned to our principles. Working the Robertson Way sets out the types of behaviours that bring our principles to life and are key to our success as a business and as individuals.

**We listen**

Listening enables us to work positively and collaboratively, and gives customers, partners and colleagues the assurance that their voices are always heard.

**We are professional**

Our mix of prudence and diligence, care and attention to detail means that our customers have certainty and assurance in everything we do and trust us to deliver.

**We take responsibility**

Each of us is accountable for what we do. From the smallest detail to team safety and caring for our communities and the environment, we know that everything matters.

**We are determined to succeed**

Every challenge is an opportunity. We work collaboratively and focus on safety, productivity and quality to find solutions we can be proud of and that provide a positive, lasting benefit.

**We are one team**

We work as one - in our teams and partnerships, and with our customers. We respect each contribution, and everyone stands up to be counted. We are Team Robertson

**Essential skills, experience and qualifications**

- Good communication skills
- First Aid at Work, Fire Marshal certificates (training will be provided before you commence the role)
- Valid CSCS Card (training will be provided before you commence the role)
- Ability to communicate well in all situations
- Health & Safety Awareness
- Full driving licence